

Expression of Interest

ANTEA Cement Sh.A., subsidiary of TITAN Cement Company S.A., has invested in Albania by constructing a technologically advanced cement Plant, and invites qualified professionals to join our **HR Department** in the following position:

HR Officer
Reference Code 053

Main duties and responsibilities:

- Identify and assess current and future training needs through job analysis, annual performance appraisals and consultation with line managers
- Design and expand training and development programs based on the needs of the organization and the individual.
- Planning, directing and delivering training and development programs to accomplish the organization's goals.
- Developing an induction program for new employees in close collaboration with all departments.
- Manage, maintain and reporting all trainings delivered according to annual training plan and training budget.

Candidate profile:

- University degree in Social Sciences, Business Administration, or relevant fields
- Excellent communication skills both verbal and written
- Ability to assess training needs and develop strategic plan accordingly
- Strong ethical standards
- Excellent command of Albanian and English (written & oral)
- Planning, Organizing and Analytical skills
- 3+ experience working within a Human Resources role directly tied to training, facilitation, and/or training development

By investing in its human resources, the Company offers potential for personal development, international career, competitive salary, a modern working environment and prospects for professional advancement.

Candidates who meet the above requirements are kindly requested to send a C.V. via e-mail by **12.09.2018**, with a reference code **053** to:

*HUMAN RESOURCES DEPARTMENT
ANTEA Cement Sh.A.
e-mail: hr@anteacement.com
Tel: +355 (0) 44 502410*

Over 100 years of industry experience and history, Titan Group has aimed to combine operational excellence with respect for people, society and the environment.

All applications will be considered as strictly confidential.